



# Meeting Minutes

**Date:** Thursday, Nov 6, 2025

**Time of Commencement:** 5:40 PM

**Time of Adjournment:** 6:45 PM

**Location:** School Library

**Attendance:** Ann, Siobhan, Anthony, Heather, Chris, Jenn, Kim

**Absentees:** Cathy and Harman

*Land Acknowledgement by Siobhan*

*Welcome New Members – Introductions*

*Vice Principal's Update*

- PASS Soccer Program – well received – Chris will pay out of school fund with grant money approx 750 and PAC will cover the rest
- Volleyball Season is in full swing but wrapping up in a few weeks
- Chris met with Van City representative and determining programming for the New Year
- Movie night – Chris found out about fire code, 220 for seating capacity, must get movie license, Chris would be onsite for the event
- Smart watches – reminders that this is still considered a digital device

*Approval of minutes*

- June 2025 - Siobhan, Ann and Anthony has approved
- Aug 2025 - Siobhan, Ann and Anthony has approved
- Sept 2025 - Siobhan and Anthony
- Oct 2025 - Siobhan and Anthony



*Treasurer's update (as of 2025-10-31)*

**Bank Accounts**

<b>Accounts</b>	<b>Opening Balance</b>	<b>Running Totals Oct 31st</b>	<b>Balances</b>
Cash Box Account	\$ 47.80	\$ 400.00	\$ 447.80
Fundraiser Account:			
100082215978	\$ 118.43	\$ 13,300.78	\$ 13,419.21
Gaming Account: 100068167850	\$ 2,068.65	\$ 3,060.00	\$ 5,128.65
Main Account: 100068064297	\$ 14,822.01	<del>-\$</del> 10,107.53	\$ 4,714.48
Rosser District Account for PAC	\$ 875.86	\$ 100.00	\$ 975.86
		<b>Total Monies</b>	<b>\$ 24,686.00</b>

**October 2025 Highlights**

- Gaming Grant \$3060 received.
- Hotlunch profit ~\$5000 is already half of targeted budget.
- Fundraisers raised \$1985 (Neufelds, Apples, COBS, BakeSale).
- Minimart Monies on-hand \$1543.
- Bottle Drive Monies \$155.60

**Additional Notes from meeting:**

- Lunch money is starting to coming in, need to figure out finances with MunchaLunch
- Planners paid for
- Cheque out for food and veggie program – not cashed yet
- Sept expenses to kick start Mini-mart
- Used to be a fund for kids who didn't have the \$ for field trips – Chris to make a request to PAC for the funds
- Discussed buying in advance \$5,000 for White Spot and we get \$1000 extra – approved by PAC
- Get a new stove for \$750-850 – approved by PAC
- Price on fridge – 18 cubic feet - \$1150 approx – approved by PAC



As of 2025-10-31		Rosser Elementary Parent Advisory Council			
					Treasurer Report
Transaction Date					
		Original Budget		2025-07 - YTD	Comments
Sum of Accounting Row Labels		2025-08a	2025-10	Totals	
<input checked="" type="checkbox"/> Revenue		\$ 35,722.75	\$ 9,788.49	\$ 12,970.41	
00Opening Balance		\$ 17,932.75		\$ -	
50/50		\$ 500.00		\$ -	50/50 license for Feb-june? \$400 Cash + \$20 EMT from Parent Teacher Early Dismissal Bake Sale
BakeSale		\$ -	\$ 420.00	\$ 420.00	
BankInterest		\$ -	\$ 10.83	\$ 12.24	
BottleDrive		\$ -		\$ -	
BottleDriveGr7		\$ -		\$ -	
Donation2PAC		\$ -		\$ 100.00	Found Staff Appreciation Donation Money - Reported to us in Sep25 \$554 raised in Oct.
FundApples		\$ 400.00		\$ -	
FundBookstore		\$ -		\$ -	
FundCOBS		\$ -	\$ 91.00	\$ 91.00	
FundFamilyPhoto		\$ -		\$ -	
FundFreezeDried		\$ 400.00		\$ -	
FundGiftCard		\$ -		\$ -	
FundMabel		\$ -		\$ -	
FundNeufeld		\$ 1,000.00	\$ 920.00	\$ 920.00	
FundPlant		\$ 750.00		\$ -	
FundPurdys		\$ 400.00		\$ -	
FundXmasBasket		\$ 1,000.00		\$ -	Xmas Raffle get license
Gaming Grant		\$ 3,200.00	\$ 3,060.00	\$ 3,060.00	
HotLunch		\$ 10,000.00	\$ 3,506.91	\$ 6,263.17	Whitespot GC \$5000 purchase
MinimartFunds			\$ 1,218.75	\$ 1,543.00	
PACGrant		\$ 140.00		\$ -	
Spirit Wear		\$ -	\$ 561.00	\$ 561.00	
TDGrant		\$ -		\$ -	



ROSSER PAC

Expenditures	-\$ 25,089.45	-\$ 5.40	-\$ 6,217.16	
Activity1	-\$ 2,200.00		\$ -	Activity 1 - Pass Soccer Nov3-7
Activity2	-\$ 2,200.00		\$ -	Activity 2 - GymSense Feb 2-13
Activity3	-\$ 2,200.00		\$ -	Activity 3 - Lacrosse Apr 20-24
Classroom Consumable	-\$ 1,800.00		\$ -	
Coffee/Conversations	-\$ 100.00		\$ -	
EQKiosk	-\$ 500.00		\$ -	
Field Trips	-\$ 3,200.00		\$ -	
FruitVeggie	-\$ 1,000.00		\$ -	
Gaming License	-\$ 30.00		\$ -	
Goodie Bags	-\$ 200.00		\$ -	
Grade 7 Graduation	\$ -		\$ -	
Library/Class Books	-\$ 650.00		\$ -	
MinimartExp	\$ -		\$ -	
NeedyFamily	\$ -		\$ -	
				Additional Popcorn Machine Purchase
				- New Stove requested
				- Fridge
PAC Expenses	-\$ 930.00	-\$ 5.40	-\$ 2,030.83	
Pancake Breakfast	-\$ 350.00		\$ -	
Planners	-\$ 1,200.00		-\$ 1,006.88	
Pumpkin Patch	-\$ 100.00		\$ -	
Scholarship Program	-\$ 500.00		\$ -	
School Jersey	-\$ 3,179.45		-\$ 3,179.45	Jersey's Purchased in August 25
Speakers/Guests	-\$ 1,500.00		\$ -	
Sports Day	-\$ 850.00		\$ -	
Staff Appreciation	-\$ 200.00		\$ -	
TeacherWishList	-\$ 1,000.00		\$ -	
Year End Picnic	-\$ 1,200.00		\$ -	
<b>Totals</b>	<b>\$ 10,633.30</b>	<b>\$ 9,783.09</b>	<b>\$ 6,753.25</b>	

<b>As of 2025-10-31</b>			
Opening Balances			\$ 17,932.75
YTD Net			\$ 6,753.25
Expected Remaining Expenses			-\$ 20,704.60
Expected Remaining Revenue			\$ 7,546.83
<b>Open Liabilities (not budget)</b>			
Fruit & Veggie Program			
Hot Lunch Expenses			-\$ 1,314.11
Pumpkin Patch			-\$ 107.92
Mini Mart Startup Expenses			-\$ 100.08
<b>Estimate Year End Balance</b>			<b>\$ 10,006.12</b>

Not cashed yet?



### Open Liabilities (Uncashed Cheques)

Row Labels	Division 4 - Ms A Branco (Gr 3/4)	Library	Minimart	PACE Expenses	Rosser	Grand Total
Class Consumables	\$ 199.53					\$ 199.53
Fruit and Veggie Program Invoice					\$ 893.32	\$ 893.32
Hot Lunch				\$1,314.11		\$1,314.11
HRC, Clubs, Library		\$ 104.07				\$ 104.07
Minimart			\$ 50.08	\$ 50.00		\$ 100.08
School Activity;K Pumpkin Patch				\$ 107.92		\$ 107.92
<b>Grand Total</b>	<b>\$ 199.53</b>	<b>\$ 104.07</b>	<b>\$ 50.08</b>	<b>\$1,472.03</b>	<b>\$ 893.32</b>	<b>\$2,719.03</b>

### DPAC update

- Next Meeting – November 17, Monday
  - Nov 17, Jan 19, Feb 17, April 14/20, June 1 (AGM)
- Updates from last one:
  - Check with Miyoung

### Fundraisers / Activities

- Event / fundraising Schedule for this school year
  - Sept: Apples – Harman
  - Oct: Neufeld – Harman; Bake Sale
  - Oct / Nov – Spirit Wear
  - Nov: Purdy's – Harman
  - Dec:
    - Raffle – Siobhan;
    - Pancake breakfast
    - Toy Drive
  - Jan / Feb:
    - Astro (Freeze Dried) – Kim – Last week of January 26 to February 13 – 2 weeks for d
    - Meet the VP [TBD]
  - Feb / Mar: 50/50 - Heather; Bake Sale



- Apr: Neufeld – Harman
- May:
  - Plants – Heather; Astro (Freeze Dried) - Kim
  - Sports Day
- Jun:
  - Picnic
  - 50/50 - Heather
- Apples fundraiser: Now till Oct6, delivery Oct.16
  - Raised a total of \$554 – 61 boxes of apples
  - Will be paid via Cheque – arriving in mail
  - Delivery order was 2 boxes short. Spoke to the vendor to get a refund for those 2 boxes, but our fundraised amount should not be impacted
  - For future, make sure to double check delivery orders. The delivery person cannot do anything but you can call the vendor to get things sorted.
- Neufeld: Oct 10 – Oct 27; Delivery Nov 3
  - Raised a total of \$920
  - Delivery is free with this order
- Purdy's: Oct 31 – Nov 24; Delivery Dec 4
  - Starting advertisements for purdy's orders
- Christmas Raffle: Picked up McDonalds Cupons, Gift Cards from Cake Lady, Soccer vouchers, Shoppers donations, Artigiano, Spa stuff, Gelato stuff, Lions games tickets, White Spot gift card
- Pancake Breakfast: December 19<sup>th</sup>, Lisa is dealing with Save-On. Butter, Pancake Mix and Syrup, Fruit (Mandarin Oranges 160), Whip Cream, Paper Plates and Cutlery, Napkins, Hot Chocolate Packages
- Atro Foods -
- Donations Updates:
  - Anthony will check with Rosanne

### Other

- Spirit Wear: Oct 14 – Nov. 4
  - Extended until tomorrow - 71 orders
- Hot Lunch Updates:
  - GOING! brainstorming how to bring in healthy choices.
- Guest Speaker Update (Lena):
  - Chris coordinating now
- Movie Night Update:
  - *Chris found out about fire code, 220 for seating capacity, must get movie license, Chris would be onsite for the event*
- Meet the VP night
  - Too early to confirm. Jan or Feb?
- Pumpkin patch update:



- AMAZING setup. Everyone happy. Great job and big thanks to all the parents for their donations.

#### *Action items*

- Siobhan: sort out earthquake supplies with Chris*
- ~~*Ann: Talk to Yanna about earthquake supplies*~~
- ~~*Harman:*~~
  - ~~*Connect with Lisa on Pumpkin patch updates / prep*~~
  - ~~*Connect with Miyoung about DPAC updates*~~
- Chris: Plan guest speaker from Vancity*
- Heather:*
  - Figure out 50/50 licenses with Anthony*
  - ~~*Connect with Siobhan on plant vendors for spring*~~
- ~~*Kim: Plan out Astrofoods fundraiser in Jan / Feb*~~
- Ann to email Miyoung for a DPAC update*
- Jenn to figure out license for Christmas Raffle with Anthony*
- Siobhan to bring in Tote for Toy Drive*
- ~~*Anthony to update November minutes for Treasurer update*~~

***Next meeting – 5:30 PM Thursday, Dec 4th at School Library***