



Meeting Minutes

Date: Wednesday, June 4th, 2025

Time of Commencement: 5:40 PM

Time of Adjournment: 6:51 PM

Location: School Library

Attendance: Ann, Siobhan, Anthony, Harman, Lena, Cathy, Jill, Chris, Heather,

Absentees:

Welcome to our new VP, Chris Phillips

Events since last PAC Meeting...

- *Battle of the Books*
- *Festival of Beginning Bands, Band Assembly*
- *Sports Day*
- *Eagle for a Day*
- *Hip Hop*
- *Volunteer Appreciation*

Coming Up:

- *2:00 Dismissal – Thursday, June 5*
- *Pro-D Day – Friday, June 6*
- *Grade 7 Leaving – Tuesday, June 24*
- *School Picnic – Wednesday, June 25*
- *10:00 Dismissal (Last Day) – Thursday, June 26*

Next Year:

FRESH FOR KIDS...(was F&V prog), is this something PAC can support next year?

ArtStarts...is this something PAC can consider helping with cost for next year?

- *\$700 Grant not available this year for art starts program*

Special Programs booked:

- *PASS Soccer Nov 3-7: \$2500.00*
- *FusionWest Lacrosse Apr 20-24: \$425/day x 5 days = \$2125.00*
- *Tenative...GymSense gymnastics (February, 2 weeks) = ~ \$2300*



QUESTION:

- *Balance for Mini-Mart (held in the Hot Lunch information)?*

Land Acknowledgement by Ann

Welcome New Members – N/A

Vice Principal's Update

○

Approval of minutes

- Mar 2025 meetings minutes approval by – Ann, Anthony, Siobhan
- April 2025 minutes approval by – Ann, Anthony, Siobhan
- May 2025 minutes approval by – Ann, Anthony, Siobhan



Treasurer's update

As of 2025-06-04 Rosser Elementary Parent Advisory Council					
Treasurer Report					
Transaction Date	(All)				
	Original Budget	2024-09 - YTD		Adjusted Budget	Comments
Sum of Accounting	Column Labels			Variance	
Row Labels	2024-08a	2025-05	Totals		
Revenue	\$ 27,423.35	-\$ 1,201.64	\$ 46,489.24		
0Opening Balance	\$ 13,733.35		\$ 13,733.35	\$ -	
50/50	\$ 700.00	\$ -	\$ 128.84	-\$ 436.16	Feb 50/50 profit \$215, lowered remaining target. Totals Review needed
BankInterest		\$ 7.67	\$ 41.11		
BottleDrive	\$ 800.00		\$ 42.70	\$ -	No more incoming PAC bottle drive money
BottleDriveGr7			\$ 371.90		Grade 7 Monies
Donation2PAC			\$ 3,239.80		\$100 Donation April 30th transaction missing, and needs follow up from the district.
FundApples			\$ 386.00		
FundBookstore		\$ 180.00	\$ 180.00		
FundFreezeDried			\$ 220.80		
FundGiftCard	\$ 450.00		\$ 282.50	\$ -	Closed
FundMabel			\$ 56.34		
FundNeufeld	\$ 1,000.00	\$ 157.50	\$ 1,285.75	\$ -	Closed
FundPlant	\$ 400.00	-\$ 1,382.17	\$ 773.36	\$ -	
FundPurdys	\$ 500.00		\$ 382.86	\$ -	Closed
FundXmasBasket			\$ 1,346.30		
Gaming Grant	\$ 3,200.00		\$ 3,200.00	\$ -	Closed
HotLunch	\$ 6,500.00	-\$ 146.99	\$ 17,593.38	\$ -	Closed, no more hot lunch income expected
MiniMartFunds		-\$ 17.65	\$ 3,080.92		MiniMart Funds for Grade 7s
PACGrant	\$ 140.00		\$ 143.33	\$ -	Closed
Expenditures	-\$ 30,453.03	-\$ 125.29	-\$ 16,164.59		
Classroom Consumables	-\$ 2,400.00	-\$ 92.59	-\$ 1,049.26	-\$ 1,350.74	
Coffee/Conversations	-\$ 500.00		\$ -	-\$ 200.00	Year end Tea?
Dance/Jazz	-\$ 2,200.00		\$ -	-\$ 1,942.52	Updated Apr. to 100% Cover (\$1942.52)
Drumming			\$ -		
EQKiosk	-\$ 400.00		\$ -	-\$ 400.00	Probably Won't Use as much
Field Trips	-\$ 3,200.00		-\$ 1,297.80	-\$ 1,902.20	
FruitVeggie	-\$ 1,200.00		\$ -	-\$ 900.00	2025/26 Fresh for Kids - New pricing
Gaming License	-\$ 35.00		\$ -	\$ -	Closed - won't be reimbursing
Goodie Bags	-\$ 300.00		-\$ 150.00	\$ -	Closed
Grade 7 Graduation	-\$ 150.00		\$ -	-\$ 150.00	
Library/Class Books	-\$ 500.00		-\$ 543.84	-	Closed. total spend of \$608.26
PAC Expenses	-\$ 200.00	-\$ 2.70	-\$ 34.20	-\$ 165.80	
Planners	-\$ 1,200.00		-\$ 945.85	\$ -	Closed - 2025/26 \$1006
Scholarship Program	-\$ 500.00	-\$ 500.00	-\$ 500.00	\$ -	Awarded to Lena Le
SchoolProjector	-\$ 8,668.03		-\$ 8,404.89	\$ -	Project installation complete
Speakers/Guests	-\$ 1,500.00		-\$ 1,023.75	\$ -	Closed
Sports Day	-\$ 800.00		-\$ 708.25	\$ -	
Staff Appreciation	-\$ 200.00	\$ 470.00	\$ 650.00	\$ 650.00	where did \$100 from Nick P go? Rosser investigating
TeacherWishList	-\$ 1,000.00		\$ -	-\$ 1,575.00	
Tennis	-\$ 2,200.00		-\$ 1,100.00	\$ -	
Ultimate Frisbe	-\$ 2,200.00		-\$ 1,056.75	\$ -	Inline Skating instead of Ultimate Awaiting Transfer from PAC District Account
Year End Picnic			\$ -	-\$ 1,150.00	Train Tickets \$350 Other support food? \$800
Totals	-\$ 3,029.68	-\$ 1,326.93	\$ 30,324.65		



The snapshot below are projections based on updated spending and budgets.

As of 2025-06-04	Adjusted Total Bank Balance	\$ 29,047.94	
	Due to Summer Transactions		
Running Values	Expected Remaining Expenses	-\$ 9,086.26	
	Expected Remaining Revenue	\$ 436.16	
	Open Liabilities (Cheques)		
		-\$3,811.94	Owed MiniMart Monies
		-\$ 371.90	Grade 7 Bottle Drive Monies
		-\$ 2,500.00	New Budget Line for new School Jerseys
		-\$ 80.00	Raffle Roller
		-\$ 750.00	New Popcorn Machine
	Estimate Year End Balance	\$ 12,884.00	

- \$1575 for the teachers' wish list is not being utilized and the remaining amounts will be added to the balance.

Bank balances

	As of 2025-06-04
Sum of Accounting Row Labels	Grand Total
CASH	\$ 402.00
Fundraiser Account: 100082215978	\$ 2,907.22
Gaming Account: 100068167850	\$ 2,816.58
Main Account: 100068064297	\$ 20,439.66
Mini Mart Account: 100089591637	\$ 1,381.55
Rosser District Account for PAC	\$ 1,119.93
WhiteSpotGiftCardAcct	-\$ 19.00
Grand Total	\$ 29,047.94

- White spot GC funds fully spent in May.
- Siobhan proposes \$100 to buy a hose to water plants with Ms. Pestora - Approved by Harman, Anthony, Ann

DPAC update

- Next / Last Meeting: Mon May 26 AGM

Fundraisers / Activities

- Schedule for 2025



- ~~○ Jan: Send general donations call to parents~~
- ~~○ Feb: 50/50 – Heather~~
- ~~○ March: Astrofoods – Kim~~
- ~~○ April: Neufeld – Harman; Plant Sale – Heather~~
- ~~○ May: Book Sale – Siobhan; Samosa Fundraiser – Harman~~
- ~~○ June: 50/50 – Heather~~
- 50 / 50
 - June 20 – Friday @ 8:30-9:30
- Mini mart monies
 - At what point do the grade 7's intend to use this money
 - KFC
 - Teachers need to submit expenses by last week of May
 - Approx \$3500
 - Mini-mart orders are fully closed
 - Left over funds will roll over to PAC
- Grad cake
 - PAC will get and deliver the cake - Siobhan
 - Grad – June 24th

Other

- PAC Wish list approved
 - Popcorn machine - \$750 with taxes
 - Raffle roller - \$100
- Jerseys
 - Embroidery will be too heavy
 - Ink injected
 - 70 jerseys
 - Approx. \$3000
- Year-end Picnic
 - Last Wednesday of June – June 25th
 - Train is booked – PAC to cover train expense
 - Park and Rec is booked
 - Lunch – Pizza (Fresh Slice) and Ceaser salad; Budget \$800 + \$400 for train tickets –
Approved by all - popsicles for dessert
 - Watermelon + freezes
 - Pizza & Ceaser Salad
 - Forms to go out first week of June
 - Teachers & EA's to place their orders by June 13
- Food program
 - Save-ons donating apples for coming week
 - Total \$876.88 for school food program for next school year
- Last day of school



- Snacks and tea for parents - \$50 approved by Harman
- Teacher appreciation update
 - \$850 cash + food for donations
- Everyone to expense their receipts by June 13
- Hot Lunch Updates
 - Siobhan is looking to lunchmunch tool for next year – need expense by budget meeting
 - Find new volunteers for hotlunch to take food safe license
 - PAC will fund the certification
 - Becky is going to take over in-house organizing
 - Current lunch crew is stepping back coming year
 - Mac & Cheese and Hotdogs are being prepped in house
 - Need to forecast profits for next school year
 - Need to sort out things by sept, so lunch can start in Oct
 - Need class lists
 - \$15000K in fundraised amounts
- Train students on Leadership activities
 - Maybe 30-40mins session during lunch to train kids
 - Bottle drive responsibilities, mini-mart
- Camp
 - Have to wait till sept to discuss what opportunities exist in coming year once Grade 7 teacher is hired
 - There is no pre-approved list of places that visit
 - 1-8 supervisors to kids ratio
- PAC positions that need to be filled for September
 - Treasurer – Must Hire
 - Harman needs to send out a blurb to K & grade 1 parents
 - Hotlunch – Becky: On-prem in-charge
- Vote for PAC Position
 - Chair: Ann – Approved by everyone; Shadow - Lena
 - Vice-Chair: Siobhan – Approved by everyone;; Shadow - TBD
 - Secretary: Harman; Shadow - Heather
 - Treasurer: Anthony; Shadow- Thuy
 - Communication & Volunteer coordinator: Cathy; Shadow – TBD
 - Hot Lunch Coordinators:
 - Ann, Cathy, Siobhan – planning
 - Becky – in-house support
 - DPAC Rep: TBD
 - Donations Coordinators: Lisa & Lisa
 - Health & Safety Officer: Yanna
 - Bottle Drive Coordinator – Grade 7 parents
 - Grade 7 Liaison - Cindy
- Get Vancity accounts sorted for co-signers



- Anthony
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Action items

- Anthony + #2: Fill out PAC Grant Report (June deadline)*
- ~~*Anthony + #2: Look into new gaming grant application process coming on April 1st.*~~
- ~~*Anthony: Place cheque orders*~~
- Yanna: get earthquake supplies*
- Siobhan: sort out lunch tool*

Next meeting – 5:30 PM Wednesday, August [TBD] at School Library