



Meeting Minutes

Date: Thursday, Feb 6, 2026

Time of Commencement: 5:35 PM

Time of Adjournment: 6:54 PM

Location: School Library

Attendance: Ann, Siobhan, Anthony, Chris, Harman, Cathy, Heather (shadowing Harman), Alicia (shadowing Siobhan), Jenn (shadowing with Ann)

Absentees: Darwin (shadowing Anthony), Kim (shadowing Cathy)

Land Acknowledgement by Ann

The Burnaby School District would like to acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh and Squamish, on whose traditional territory we teach, learn and live.

Welcome New Members – Introductions

Vice Principal's Update

- Literacy Week - Guest Author well received with breakout sessions, activities at lunchtime, Scavenger Hunt, Camp out reading day
- Chess Club has started – running Thursdays at lunch. 27 students signed up.
- Gym Sense started this week. Impressed with the program and instructor. Kids are engaged.
- New MyEd Portal launched
- Opportunity to donate pants and socks – for kids that get wet and don't have a change of clothing.
- Taking Care of Ourselves Taking Care of others for grades 4-5 and 6-7. Exploitation Online. Free
- Teachers Wish List – Digital Timer Clock, pinnies, Bluetooth speaker, outdoor starter adventure kit, Costco wagon, Ukuleles
 - o Feedback for VP – ensuring the music equipment is utilized and kids have enough time to learn and then showcase their skills

Approval of minutes

- January 2026 – Harman approved



Treasurer's update (as of 2026-01-31)

Bank Accounts

Dec 31st, 2025

Accounts	Opening Balance	Running Totals Dec 31st	Balances Dec31st
Cash Box Account	\$ 47.80	\$400.00	\$ 447.80
Fundraiser Account: 100082215978	\$ 118.43	\$9,466.59	\$ 9,585.02
Gaming Account: 100068167850	\$ 2,068.65	\$450.00	\$ 2,518.65
Main Account: 100068064297	\$ 14,822.01	-\$7,482.74	\$ 7,339.27
Mini Mart Account: 100089591637	\$ -	\$1,936.45	\$ 1,936.45
Rosser District Account for PAC	\$ 875.86	\$100.00	\$ 975.86
White Spot Gift Cards 2026	\$ -	\$2,656.00	\$ 2,656.00
		Total Monies	\$ 21,827.19

Jan 31st, 2026

Accounts	Opening Balance	Running Totals Jan 31st	Balances Jan 31st
Cash Box Account	\$ 47.80	\$400.00	\$ 447.80
Fundraiser Account: 100082215978	\$ 118.43	\$5,059.43	\$ 5,177.86
Gaming Account: 100068167850	\$ 2,068.65	\$450.00	\$ 2,518.65
Main Account: 100068064297	\$ 14,822.01	-\$1,522.16	\$ 13,299.85
Mini Mart Account: 100089591637	\$ -	\$2,575.23	\$ 2,575.23
Rosser District Account for PAC	\$ 875.86	\$100.00	\$ 975.86
White Spot Gift Cards 2026	\$ -	\$2,173.75	\$ 2,173.75
		Total Monies	\$ 24,019.39

January 2026 Highlights

- Hot Lunch Profit \$1,252.74.
- Purdy's Fundraiser \$711.05 - \$311.05 over target. Cheque Cashed.
- PAC Operating grant received \$144.52.
- Minimart Monies:
 - 25/26 Grads: \$2091.05
 - 26/27 Grads: \$854.78
- Bottle Drive Monies increased from \$293.20 to \$380.65.
- No new PAC Dontations via School Cash Online (Rosser District Account for PAC).
- Looking ahead: Movie night purchases already at \$744. Covered Licensing fee of \$603.75 and Custodial fee of \$125.04.



Upcoming Cheques (2025-02-05)

	Division 1 - Mr C Dalupang (G)	Division 2 - Ms A Sansom (Gr)	Division 2 - Ms A Sansom (Gr)	Library	LSS/ELL	Minimart - 2026	PAC Expenses	Rosser	Grand Total
Class Consumables;Fidget tools, literacy tools					\$ 236.83				\$ 236.83
Field Trip	\$ 119.50	\$ 83.65	\$ 506.00						\$ 709.15
FundMovieNight							\$ 125.04		\$ 125.04
Gymsense school activity								\$ 2,100.00	\$ 2,100.00
Hot Lunch							\$ 358.99		\$ 358.99
Minimart - 2026						\$ 284.62			\$ 284.62
Movie Night							\$ 129.14		\$ 129.14
School Activity;Literacy Week Events				\$ 74.80					\$ 74.80
Grand Total	\$ 119.50	\$ 83.65	\$ 506.00	\$ 74.80	\$ 236.83	\$ 284.62	\$ 613.17	\$ 2,100.00	\$ 4,018.57

Additional Notes from PAC meeting:

- Initiate procurement of new fridge.



Budget Line Tracking

Revenue Tracking

As of 2026-01-31		Rosser Elementary Parent Advisory Council			
Account				Treasurer Report	
Transaction Date					
	Original Budget		2025-07 - YTD		Comments
Sum of Accounting Row Labels	2025-08a	2026-01	Totals		
☑ Revenue	\$ 35,722.75	\$ 2,490.38	\$ 18,204.36		
00Opening Balance	\$ 17,932.75		\$ -		
50/50	\$ 500.00		\$ -		50/50 license for Feb-june bought
BankInterest	\$ -	\$ 12.19	\$ 41.20		
BottleDrive	\$ -		\$ -		
BottleDriveGr7	\$ -		\$ -		
Donation2PAC	\$ -		\$ 100.00		
FundApples	\$ 400.00		\$ 554.00		
FundBakeSale	\$ -		\$ 420.00		
FundBookstore	\$ -		\$ -		
FundCOBS	\$ -		\$ 91.00		
FundFamilyPhoto	\$ -		\$ -		
FundFreezeDried	\$ 400.00		\$ -		
FundGiftCard	\$ -		\$ -		
FundMabel	\$ -		\$ -		
FundNeufeld	\$ 1,000.00		\$ 920.00		
FundPlant	\$ 750.00		\$ -		
FundPurdys	\$ 400.00	\$ 711.05	\$ 711.05		\$311.05 over funding target, another one?
FundXmasBasket	\$ 1,000.00	\$ -	\$ 1,625.00		
Gaming Grant	\$ 3,200.00		\$ 3,060.00		
HotLunch	\$ 10,000.00	\$ 1,252.74	\$ 7,807.38		
MinimartFunds		\$ -	\$ 2,091.05		
MinimartFunds2627		\$ 369.88	\$ 854.78		26/27 year taking over Minimart
PACGrant	\$ 140.00	\$ 144.52	\$ 144.52		
Spirit Wear	\$ -		-\$ 215.62		
TDGrant	\$ -		\$ -		



Expenses Tracking

Expenditures	-\$ 25,089.45	-\$ 298.18	-\$ 11,141.86	
Activity1	-\$ 2,200.00		-\$ 1,750.00	Activity 1 - Pass Soccer Nov3-7 \$1750
Activity2	-\$ 2,200.00		\$ -	Activity 2 - GymSense Feb 2-13 -\$2100
Activity3	-\$ 2,200.00		\$ -	Activity 3 - Lacrosse Apr 20-24
Classroom Consumables	-\$ 1,800.00	-\$ 13.64	-\$ 464.99	
Coffee/Conversations	-\$ 100.00		\$ -	
EQKiosk	-\$ 500.00		\$ -	
Field Trips	-\$ 3,200.00		-\$ 860.00	
FruitVeggie	-\$ 1,000.00		-\$ 893.32	
Gaming License	-\$ 30.00		\$ -	
Goodie Bags	-\$ 200.00	-\$ 225.00	-\$ 225.00	Request \$450 for next school year
Grade 7 Graduation	\$ -		\$ -	
Library/Class Books	-\$ 650.00		-\$ 104.07	
MinimartExp	\$ -		\$ -	
NeedyFamily	\$ -		\$ -	
				Increase Budget to \$5423.43: Additional Popcorn Machine Purchase - New Stove ~ \$1318 - waiting district invoice - Fridge ~ \$1150
PAC Expenses	-\$ 930.00	-\$ 40.76	-\$ 2,344.34	
Pancake Breakfast	-\$ 350.00	-\$ 18.78	-\$ 205.89	
Planners	-\$ 1,200.00		-\$ 1,006.88	
Pumpkin Patch	-\$ 100.00		-\$ 107.92	
Scholarship Program	-\$ 500.00		\$ -	
School Jersey	-\$ 3,179.45		-\$ 3,179.45	
Speakers/Guests	-\$ 1,500.00		\$ -	
Sports Day	-\$ 850.00		\$ -	
Staff Appreciation	-\$ 200.00		\$ -	
TeacherWishList	-\$ 1,000.00		\$ -	
Year End Picnic	-\$ 1,200.00		\$ -	
Totals	\$ 10,633.30	\$2,192.20	\$ 7,062.50	
As of 2026-01-31				
Opening Balances			\$ 17,932.75	
YTD Net			\$ 7,062.50	
Expected Remaining Revenue			\$ 3,433.10	
Expected Remaining Expenses			-\$ 17,705.82	
Minus Minimart Monies			-\$ 2,945.83	
Minimart Expenses			\$ 284.62	Paid for by Minimart Monies
Open Liabilities (not budget)				
Hot Lunch Expenses			-\$ 358.99	
Movie Night			-\$ 857.93	Expenses for streaming license and custodial fee and other foods
Estimate Year End Balance			\$ 6,844.40	



DPAC update

- Next Meeting – Feb 17
 - Feb 17, April 14/20, June 1 (AGM)
- Updates from Miyoung:
 - The January meeting was **not a decision-making session**. Its purpose was to provide **context and shared understanding** of the school district budget process and timelines.
 - **Key Points**
- Meaningful parent input on the budget primarily occurs in **mid-to-late April**.
- No budget scenarios or decisions were discussed in January.
- DPAC consolidates **shared themes and priorities**, not individual concerns, for system-level advocacy.
 - **Key Dates**
- **Feb 10** – Deadline for feedback on the Three-Year School Calendar
- **Feb 18** – DPAC General Meeting
- **Apr 14** – Public presentation of the proposed 2026–27 budget
- **Apr 20** – DPAC General Meeting (consolidating parent/PAC priorities)
- **Apr 22** – DPAC submits formal budget input
- **Apr 28** – Board approval of the final budget
 - DPAC will continue to communicate ahead of each engagement window to support timely and effective participation.

Fundraisers / Activities

- Event / fundraising Schedule for this school year
 - ~~Sept: Apples – Harman~~
 - ~~Oct: Neufeld – Harman; Bake Sale~~
 - ~~Oct / Nov – Spirit Wear~~
 - ~~Nov: Purdy's – Harman~~
 - ~~Dec:~~
 - ~~Raffle – Siobhan;~~
 - ~~Pancake breakfast~~
 - ~~Toy Drive~~
 - Jan / Feb:
 - Astro (Freeze Dried) – Kim – Last week of January 26 to February 13 (delivery on 26th) – 2 weeks. Directly on Website orders are done. 30% profit for PAC.
 - Feb / Mar:
 - 50/50 Feb 16-25 for sales and draw on the 26 - Heather
 - Bake Sale – first week of March – Jenn – everything is \$2 – parents provide a package of baked goods equivalent to \$2 worth



- Feb 20: Movie night – Ann
- Apr: Neufeld – April 9th Link Provided. Sales end Monday April 27th. Delivery Monday May 4th 4pm. Alicia
- May:
 - Plants – Heather – Growing Smiles - Registered
 - Astro (Freeze Dried) - Kim
 - Sports Day
- Jun:
 - Picnic
 - 50/50 June 8-19- Heather
- Donations Updates:
 - Lisa to contact costco at brighton for donations
 - TD Play grant – Alicia to discuss with Manager and make the “pitch”
- Parent Social - Kim
 - Beginning of April – Wednesday or Thursday
 - Include a 50/50 Draw

Other

- Hot Lunch Updates:
 - Complaints about the sugar intake from teachers. Candy is being taken off the menu.
- Guest Speaker Update (Chris) - Vancity:
 - Chris coordinating now
 - Planned for this term
- Movie Night Update:
 - Anthony contacted ACF Film (Carly Watkins)
 - Yearly, Streaming License (stream from their catalog): \$575 + GST
 - Need to use the school’s IP address. Need to be sure we’re on the same wifi that will be used for connection.
 - Date: Feb 20th – timing for door opens @ 5pm, dinner followed by movie
 - Dinner being served - hot dogs, smokies, banh mi and spring rolls (Lena)
- Mini-mart:
 - Struggling to find volunteers
 - Parents can go to school cash online and put a note for “Grad 27”
- Bottle drive:
 - Fundraiser still going slow
 - Funds staying with grade 7
- PAC Roles In Training
 - Chair – Jenn
 - Vice Chair – Alicia



- Secretary – Heather
- Treasurer – Darwin
- Lunch Coordinators – Mary & Lalita
- Communications Coordinator – Kim
- Volunteer Coordinator – Lisa T
- Donations Coordinators – Lisa J & Lisa T
- DPAC Rep – Miyoung
- Health & Safety Officer – TBD

Action items

- Harman:**
 - Ensure PAC Minutes are posted on Rosser Website – Connecting with Rosanne*
- Siobhan:**
 - sort out earthquake supplies with Chris*
- Chris:**
 - Plan guest speaker from Vancity*
 - Share fridge options with Siobhan*
- Cathy:**
 - Callout for pants and socks on What's App*
- Anthony:**
 - Invoice for Stove pending from district*
 - Submitting Movie License*
- Heather:**
 - Determine Delivery Date for Plant Sale***
 - Follow up with Lena on a poster for Donations – Tax Receipt for over \$25***
- Ann:**
 - ~~*to fill out facilities form for gym rental for movie night*~~
 - ~~*Movie licenses?*~~
 - To approve Jan Minutes*
- Alicia:**
 - to reach out to TD on Hastings (ask for Branch Manager) for Cash donations for specific activities (pinnies, clock)*

Next meeting – 5:30 PM Thursday, March 5th at School Library