



Meeting Minutes

Date: Tuesday, Jun 11, 2024

Time of Commencement: 6:30 PM

Time of Adjournment: 8:00 PM

Location: Onsite

Attendance: Jill, Karen, Ann, Lynnessa, Anthony, Cathy, Harman, Lena

Absentees:

Land Acknowledgement by Jill

Welcome New Members

Vice Principal's Update

- On behalf of our staff, thank you for the beautiful appreciation lunch provided at our Pro-D yesterday!
- School happenings lately...
 - Hip Hop was an awesome success, thanks for your support of this activity!
 - Welcome to Kindergarten, thanks for being part of it 😊
- Coming Up at Rosser...
 - Centennial Celebration: June 14
 - Gym set-up (likely a rainy day)
 - Have canopies to cover up as backup plan
 - Guests & Media – Invite sent. MP & MLA joining, along with superintendent & trustees
 - Food truck – need to find out if they need tables / anything else
 - Fire truck and RCMP
 - Burnaby NOW interviewed Jill, need to send follow-up photos
 - <https://www.burnabynow.com/local-news/its-a-wonderful-little-school-burnabys-rosser-elementary-marks-100-years-9069737>
 - Grade 7 Grad ceremony: June 25
 - School Picnic at Confed: June 26
 - Imagination Playground and Big Games will be there
 - Requested invoice from miniature train
 - Food around 11:30 am
- Next Year
 - School Goals – to be published on website next week
 - Writing
 - New goal – social emotional learning
 - Parent evening for next year: Emergency Preparedness at Rosser (maybe?)



Approval of minutes

- May Minutes Approval – by Anthony & Ann

Treasurer's update

As of 2024-06-10

- Fundraiser Account: \$2,202.31
 - May Hot Lunch Transfer to Main Account waiting approval \$998.65
 - Bottle Drive Transfer to Main Account waiting approval \$253.70
 - Bank Interest Transfer to Main Account waiting approval \$4.38
 - Centennial Celebration EMTs \$768.33
- Gaming Account: \$2,645.60
 - \$325 March 50/50 cheque #68 voided by Karen
 - Pending field trips cheque to be cashed - \$676.80
- Main Account: \$10,295.57
 - May 31st, 2024, Approved \$1,106.70 towards 2024/25 school year Veggie Program
 - Budgeted \$400 not used this year, school covers 30% - \$474.30)
 - Approval request Div 2 Ms. Corsi Class Consumables \$28.96 over budget - approved
 - Pending PAC Wish List cheque cash \$1,066.41
 - Centennial Celebration deposits via Credit Card \$1,048.87
 - Pending: New Projector Quote: \$8668.03 - not until fall
- Mini Mart Account: \$0 (Cleared out)
- Rosser District Account for PAC: \$7,044.38
 - \$5170 Rosser Families Fire Relief – Where is the cheque from Rosser for this amount?
 - \$1837.50 will be used for hip hop payment. - Paid out
- Budget Approval – in September
 - Try for budget approval in June for following year as per district policy

Budget Snapshot 2024-05-14

DPAC update

- Upcoming meetings

General topics

- **Elections**
 - Chair: Ann; Voted by - Karen, Harman, Cathy
 - Vice-Chair: Siobhan; Voted by – Harman, Ann, Karen
 - Treasurer: Anthony; Voted by – Harman, Ann, Cathy, Karen
 - Assistant Treasurer: Lena; Voted by – Harman, Anthony, Ann, everyone
 - Secretary: Harman; Voted by – Lena, Ann, Anthony, Karen
 - Lunch Coordinator 1: Lynnessa; Appointed by PAC Execs
 - Community Liaison: Lisa & Lisa; Appointed by PAC Execs
 - Communication Coordinate: Cathy; Appointed by PAC Execs



- Volunteer Coordinator: Cathy; Appointed by PAC Execs
- Bottle Drive Coordinators – Miyoung & Tony; Appointed by PAC Execs
- Health & Safety Representative – Yanna; Appointed by Ann, Harman, Cathy
- DPAC Representative: TBD
- Lunch Coordinator 2: TBD

- **Upcoming Events**
 - **Bottle Drive**
 - Miyoung will continue in her role next year
 - Need to check with Tony
 - **Picnic**
 - Ann to finalize menu
 - \$500 budget
 - **Year End Tea**
 - Will be organized by Lynnessa, Cathy, Ann
 - **Printing Costs for Invoicing**
 - \$0.10 - B&W
 - \$0.50 - Colour
 - **Gaming Report**
 - Lena to help Karen
 - **PAC Rep Poster**
 - Ideally for coming year
 - **For August**
 - Budget Approvals
 - Fundraising schedule
 - Fill open appointed roles + Lunch Coordinator 2

Fundraisers / Activities

- **Hot Lunch Updates:** \$885 profit for May
 - Revisit Lunch program for following year in August
- **Upcoming Fundraisers**
 - 50/50
 - Ticket Sales May 31 to June 14th
 - Draw June 17th
 - Ann & Lynnessa witness for the draw

Action Items

- **Jill**
 - Look for Saleema Noon In person dates for next school year
 - Booked: November 4 parents (Zoom), November 6 students
 - Price and payment due TBD



- Expense minimart supplies to PAC
- Check options for guest speakers for school, with allocated budget from PAC
 - PAC needs to clarify what we are looking for but is a low priority item for Jill
- **Lynnessa**
 - Renew Lunchnet subscription with upgrade
 - Add PAC email to Lunchnet email group

Next meeting – August 2024 [Date & Time TBD] at School Library