



Meeting Minutes

Date: Tuesday, Feb 13, 2024

Time of Commencement: 6:38 PM

Time of Adjournment: 8:00 PM

Location: Onsite & Virtual

Attendance: Jill, Karen, Lynnessa, Ann, Harman, Miyoung, Anthony

Absentees:

Land Acknowledgement by Jill

Welcome New Members: N/A

Vice Principal's Update

Upcoming Events

- Community, Conversation, and Coffee on Friday, February 23rd in the MUSIC ROOM
- Jump Rope for Heart (Thursday, Feb. 15)
- Tennis (Feb. 26 – Mar. 1)
- Resilient Rhythm: One Day Workshop, whole school (Apr. 2 – first day back after Spring Break)
- Hip Hop (May 27th – May 31st)

Updates

- Fulfilling PAC Wishlist
 - Approximately 75% complete
 - Reimbursement request submitted on Monday, February 12, 2024 (\$2264.55)
- March 12 VP Presentation: School Goals
 - Rosser's goals
 - Preliminary data
 - Review this spring
 - Q and A re: School Goals
 - QR code or Forms to submit questions in advance and address them
- Next DPAC:
 - Deputy Superintendent, Roberto Bombelli, will be giving an update about cell phones in schools and SOGI (Tuesday, February 20)



Approval of minutes

- Jan 2024 minutes approval record – Karen, Lynnessa

Treasurer's update

As of 2024-02-13 5pm PST

- Fundraiser Account: \$2,626.79
- Gaming Account: \$ 2,812.15
- Main Account: \$15,172.56
- Mini Mart Account: \$133.76 (Cheque given to Rosser)
- Rosser District Account for PAC: \$874.38

Open Liabilities (Uncashed Cheques)

| Sum of Total Amount of the Cheque | Column Labels | Division 6 - Ms Errico (Gr 1/2) | Division 8 - Mrs Pastora (Gr K) | Library | Ms. Koebel (LSS) | PAC Wishlist from staff | Rosser | Grand Total |
|-----------------------------------|---------------|---------------------------------|---------------------------------|------------------|------------------|-------------------------|------------------|--------------------|
| Books | | | | \$ 166.24 | | | | \$ 166.24 |
| Class Consumables | | | | | \$ 20.83 | | | \$ 20.83 |
| Field Trip | | \$ 122.55 | \$ 94.25 | | | | | \$ 216.80 |
| MiniMart Monies | | | | | | | \$ 133.76 | \$ 133.76 |
| See Comments | | | | | | \$ 2,264.55 | | \$ 2,264.55 |
| Grand Total | | \$ 122.55 | \$ 94.25 | \$ 166.24 | \$ 20.83 | \$ 2,264.55 | \$ 133.76 | \$ 2,802.18 |

- See Comments refers to the Staff wish list given to the PAC at the beginning of the year

Budget Snapshot 2024-02-13

Numbers are net profits (blue), net spend (red)



| | Original Budget | As of 2024-02-13 | |
|------------------------------------|-----------------|------------------|-----------|
| ⊞ Fundraiser Account: 100082215978 | | \$ | 2,626.79 |
| ⊞ Gaming Account 100068167850 | -\$ 2,612.85 | \$ | 2,812.15 |
| OOpening Balance | \$ 1,422.15 | \$ | 1,422.15 |
| 50/50 | \$ 1,000.00 | \$ | - |
| Dance/Jazz | -\$ 1,250.00 | \$ | - |
| Drumming | -\$ 2,500.00 | \$ | - |
| Field Trips | -\$ 3,200.00 | -\$ | 1,760.00 |
| Gaming Grant | \$ 3,200.00 | \$ | 3,160.00 |
| Gaming License | -\$ 35.00 | -\$ | 10.00 |
| Holiday Baskets | | \$ | - |
| Pumpkin Patch | | \$ | - |
| Soccer | | \$ | - |
| Tennis | -\$ 1,250.00 | \$ | - |
| Ultimate Frisbe | | \$ | - |
| ⊞ Main Account: 100068064297 | \$ 13,449.23 | \$ | 15,172.56 |
| OOpening Balance | \$ 11,615.87 | \$ | 11,245.91 |
| BankInterest | | \$ | 16.98 |
| BottleDrive | \$ 750.00 | \$ | 337.60 |
| Classroom Consumables | -\$ 2,400.00 | -\$ | 870.40 |
| Coffee/Conversations | | \$ | - |
| Corrections | | \$ | - |
| Donation2PAC | | \$ | - |
| FruitVeggie | -\$ 400.00 | \$ | - |
| FundApples | | \$ | 394.00 |
| FundBookstore | | \$ | - |
| FundCOBS | \$ 85.00 | \$ | - |
| FundFamilyPhoto | \$ 345.00 | \$ | 37.41 |
| FundGiftCard | \$ 919.00 | \$ | 447.15 |
| FundNeufeld | \$ 447.00 | \$ | 679.00 |
| FundPlant | \$ 607.08 | \$ | - |
| FundPurdys | \$ 461.60 | \$ | 449.99 |
| Goodie Bags | -\$ 300.00 | \$ | - |
| Grade 7 Graduation | -\$ 150.00 | \$ | - |
| Grade 7/6 Camp | | \$ | - |
| Gymastics | | -\$ | 1,549.50 |
| HotLunch | \$ 7,500.00 | \$ | 5,409.09 |
| Library/Class Books | -\$ 500.00 | -\$ | 300.26 |
| MinimartExp | -\$ 300.00 | \$ | - |
| NeedyFamily | -\$ 500.00 | -\$ | 1,000.00 |
| PAC Expenses | -\$ 250.00 | -\$ | 58.44 |
| PACGrant | \$ 150.00 | \$ | 144.35 |
| Pancake Breakfast | -\$ 200.00 | \$ | - |
| Planners | -\$ 1,131.32 | -\$ | 1,070.17 |
| Scholarship Program | -\$ 500.00 | \$ | - |
| Speakers/Guests | -\$ 1,500.00 | \$ | - |
| Spirit Wear | | \$ | 489.89 |
| Sports Day | -\$ 800.00 | \$ | - |
| Staff Appreciation | -\$ 500.00 | \$ | - |
| TDGrant | | \$ | 369.96 |
| Year End Picnic | | \$ | - |
| ⊞ MiniMart Account: 100089591637 | | \$ | 133.76 |
| OOpening Balance | | \$ | 133.76 |
| ⊞ Rosser District Account for PAC | | \$ | 874.38 |

For Family Photo \$406.17 Actual (\$368.76 2022/23 Carry Over exp)

\$2493.48 of EMT money in transit

TD Grant Carry Over from 2022/23 (for school play gear)

Cheque written out to Rosser

DPAC update

- Next meeting – Feb 20 (Tuesday)

Fundraisers / Activities

- **Hot Lunch Updates**
 - January made around \$700
 - Early bird website renewal available (\$250 – EB \$25 – SS \$56 = \$169 + GST \$8.45 = \$177.45)
 - Upgrade from Standard to Full version for added benefits? (\$300 – Early Bird \$50 – Small School Discount \$75 = \$225 + GST \$11.25 = \$236.25)



| | | |
|---|--|---|
| Setup the Application on Your Own URL ie. www.wrepac.ca or www.stonecrestcouncil.ca | | ● |
| Manage E-mail address at Your Council Web Address (for schools with their own URL) | | ● |
| On-line Classified Ad System | | ● |
| On-line Event Calendar | | ● |
| On-Line Photo Gallery System | | ● |
| Email Broadcast System for Notifications and Newsletters | | ● |
| Send Customizable Email Notifications to Parents with Outstanding Balances | | ● |

- Offer discounts to families with multiple children?
 - Need to think this through. No decision made on it
 - Don't have any families of 3 or more at Rosser
 - Discounts for staff?
- PAC Approved budget to renew and upgrade
- **50/50 Draw**
 - Ticket sales start on 22nd run till March 8th
 - Draw on March 15th – 8:45 am
 - Heather will help with organizing this and ticket sales
 - Harman & Ann to be available for draw
- **Plant Sale & Gardenworks Gift Card Fundraiser – April / May**
 - No go at Confed and at Gilmore
 - Karen will check delivery fee
 - Looking for delivery by Mother's Day
 - Doing Gardenworks gift cards
- **Purdy's**
 - Started yesterday
 - Pick-up March 11
 - Delivery at Harman's
 - Harman run this in future
- **Neufeld's**
 - Karen to look into dates / deliveries

Other

- **Rosser Parent Night**
 - March 12
 - Light Dinner – Ann organizing it
 - 6-7 pm, followed by PAC Meeting 7-8 pm
 - Agenda:
 - School Goals – 10 mins followed by Q&A – 10 mins
 - General Q&A – 10 mins
 - Introductions if attendance is low
 - Eat & mingle



- Name tags will be great [Harman can make them after registration is complete, depending on guests attending]
 - Babysitters for 2.5 hrs - Jill will get this sorted
 - Need a room for babysitters – Jill will get this sorted
 - Posters
 - What is PAC all about
 - Volunteer for setup / cleanup – Cathy to find volunteers
 - For next year: maybe look at fall for organizing such an event
 - Maybe organize it with Salema Noon being guest speaker
 - Jill will find out more
- **Spirit Wear Updates**
 - Survey to gauge interest: send it out electronically
 - About 10 responses so far, with request for about 20 pieces
- **Guest Speakers for School: \$1500 allocated**
 - Jill will check options
- **Mini-Mart: \$300**
 - Jill will expense the supplies
- **Projector and screen for school**
 - Jill to get a quote to get a new projector including installations for gym. The one currently there does not work
- **Bottle Drive**
 - Running it consistently on Friday's works
 - \$400 in account for families in need
- **Open Roles**
 - Assistant Treasurer Role
 - Vice-Chair for upcoming year – Filled: Siobhan
 - DPAC Rep – Filled: Trish
 - Social Media Coordinator for remaining terms: Elsie is stepping down – Filled: Cathy
 - Harman: to create a new Health & Safety role
- **100-year Celebration:** awaiting from Jill
- **Parent Feedback:**
 - Lots of new parents don't know about what PAC does
- **Jill to check field trip wish list with staff**
- **Jill to put a collage together for items school has bought from PAC donations**

Action Items

- Jill:
 - Provide a budget for Centennial Celebration – more in the new year
 - Finalizing earthquake bin contents and plan
 - Check field trips wish list with staff
 - Put together a collage with photos for items school bought with PAC donations
 - Get a quote for new projector for the gym, including installations



- Look for Saleema Noon In person dates for next school year
- Expense minimart supplies
- Check options for guest speakers for school, with allocated budget from PAC
- Find babysitters for Parent Meet & Greet
- Karen:
 - Find out Neufeld dates
 - Organize plant sale/Gardenworks gift card fundraiserr
- Lynnessa:
 - Connect with Subway vendor on quality of subway sandwiches after next order; Was waiting for the 2nd time. Need feedback for the 2nd time. Lynnessa will ask parents for feedback on Whatsapp. - no feedback received from the 2nd time and we have not used Subway since
 - Send out another reminder for the Hot Lunch survey - done
 - Add PAC email to lunchnet email group - done
 - Renew lunchnet account subscription with an upgrade - done
- Anthony: Job description for Treasurer assistant
- Harman: Create name tag if there is high attendance for meet and greet evening
- Harman: Create a new role for Health & Safety personal

Next meeting – March. 12, Tuesday – 7:00 pm at School Library