



Meeting Minutes

Date: Tuesday, Mar 12, 2024

Time of Commencement: 7:37 PM

Time of Adjournment: 8:00 PM

Location: Onsite & Virtual

Attendance: Jill, Karen, Ann, Harman, Miyoung, Anthony

Absentees: Lynnessa

Land Acknowledgement by Jill

Welcome New Members: N/A

Vice Principal's Update

Upcoming / Updates Events

- Projector quote: \$6867.84 (includes installations) - Harman recommends full payment, Ann and Karen confirms
- Basketball court quote: \$40-60K (Only backtop quote)

Approval of minutes

- Feb 2024 minutes approval record – Karen

Treasurer's update

As of 2024-03-11

- Fundraiser Account: \$1,762.03
- Gaming Account: 2,812.15
- Main Account: \$11,729.71
 - Uncashed cheques about \$2300
- MiniMart Account: \$0 (Cleared out)
- Rosser District Account for PAC: \$874.38 (need to request a double check of additional funds)
 - Payout Hip-hop from district account
 - Use up the funds this year, Main account covers the rest reimbursed from other PAC account

Open Liabilities

- \$287.49 in uncashed cheques for staff
- \$1997.16 in uncashed cheques for hot lunch expenses



- \$11,305.04 in budgeted expenditures not yet consumed
 - Planned Expenditures to be reviewed
- \$6867.84 approved new expenditure for school projection system

Budget Snapshot 2024-03-11

| | Original Budget | As of 2024-03-11 | |
|------------------------------------|-----------------|------------------|---|
| Sum of Accounting | | | |
| Row Labels | 2023-08a | Grand Total | |
| ⊕ Fundraiser Account: 100082215978 | | \$ 1,762.03 | \$1367.55 allocated to Hot lunch |
| ⊖ Gaming Account 100068167850 | -\$ 2,612.85 | \$ 2,812.15 | |
| 0Opening Balance | \$ 1,422.15 | \$ 1,422.15 | |
| 50/50 | \$ 1,000.00 | \$ - | |
| Dance/Jazz | -\$ 1,250.00 | \$ - | |
| Drumming | -\$ 2,500.00 | \$ - | |
| Field Trips | -\$ 3,200.00 | -\$ 1,760.00 | |
| Gaming Grant | \$ 3,200.00 | \$ 3,160.00 | |
| Gaming License | -\$ 35.00 | -\$ 10.00 | |
| Tennis | -\$ 1,250.00 | \$ - | Paid Full Amount from Main Account |
| ⊖ Main Account: 100068064297 | \$ 13,449.23 | \$ 11,729.62 | |
| 0Opening Balance | \$ 11,615.87 | \$ 11,245.91 | |
| BankInterest | | \$ 39.10 | |
| BottleDrive | \$ 750.00 | \$ 337.60 | |
| Classroom Consumables | -\$ 2,400.00 | -\$ 891.23 | |
| Donation2PAC | | \$ 7.86 | |
| FruitVeggie | -\$ 400.00 | \$ - | |
| FundApples | | \$ 394.00 | |
| FundCOBS | \$ 85.00 | \$ - | |
| FundFamilyPhoto | \$ 345.00 | \$ 37.41 | For Family Photo \$406.17 Actual (\$368.76 2022) |
| FundGiftCard | \$ 919.00 | \$ 447.15 | |
| FundNeufeld | \$ 447.00 | \$ 679.00 | |
| FundPlant | \$ 607.08 | \$ - | |
| FundPurdys | \$ 461.60 | \$ 449.99 | |
| Goodie Bags | -\$ 300.00 | \$ - | |
| Grade 7 Graduation | -\$ 150.00 | \$ - | |
| Gymastics | | -\$ 1,549.50 | |
| HotLunch | \$ 7,500.00 | \$ 6,532.23 | \$1367.55 unallocated from EMTs (\$7,899.78) |
| Library/Class Books | -\$ 500.00 | -\$ 466.50 | |
| MinimartExp | -\$ 300.00 | \$ - | |
| NeedyFamily | -\$ 500.00 | -\$ 1,000.00 | |
| PAC Expenses | -\$ 250.00 | -\$ 64.74 | |
| PACGrant | \$ 150.00 | \$ 144.35 | |
| Pancake Breakfast | -\$ 200.00 | \$ - | |
| Planners | -\$ 1,131.32 | -\$ 1,070.17 | |
| Scholarship Program | -\$ 500.00 | \$ - | |
| Speakers/Guests | -\$ 1,500.00 | \$ - | |
| Spirit Wear | | \$ 619.75 | extra bump from spring spirit wear orders, expens |
| Sports Day | -\$ 800.00 | \$ - | |
| Staff Appreciation | -\$ 500.00 | \$ - | |
| TDGrant | | \$ 369.96 | TD Grant Carry Over from 2022/23 (for school pla |
| TeacherWishList | | -\$ 2,264.55 | |
| Tennis | | -\$ 2,268.00 | Approved to spend \$1018 over original budget |
| ⊕ MiniMart Account: 100089591637 | | \$ - | Unallocated - Mostly Hot Lunch |
| ⊕ Rosser District Account for PAC | | \$ 874.38 | Cheque written out to Rosser |

DPAC update

- Upcoming meetings:
 - Monday April 15th – Budget Consultation Meeting
 - Monday May 27th – Annual General Meeting

General topics

- Upcoming events
 - 100 day celebrations coming soon
 - Picnic: Can BBQ; start planning for event
- Spirit wear updates
 - Jill to inform teachers
- Open roles



- Assistant Treasurer role
- Health & Safety Officer
- General Parent Feedback
 - Great feedback for meet & greet
- Gift Cards for Families in Need – Distribute to Jill
 - Jill will distribute the left over giftcards

Fundraisers / Activities

- Hot Lunch Updates: March is smaller month due to sprint break, so limited funds raised
- 50/50
 - Draw on Friday 8:45am
 - Sold some tickets today
- Purdy's
 - All wrapped up
 - Next year, only run it for Nov/Dec
 - Next time book dates around end of August
 - Same for Neufeld
- Plant Sale / Gardenworks Gift Cards
 - Plant sale is fully booked; next year book in fall
 - Dates for GC sales will be April 4th to April 21st.
 - Information will be submitted to Gardenworks on April 24th
 - Gift cards will be picked up between May 1 and 3rd with distribution on May 9th.
 - Run it through lunchnet.com - talk to Lynessa
 - Karen will do the poster
 - Get Heather to learn plant sale process
- Neufeld
 - Order from April 15, pick up May 9
- Upcoming fundraisers
 - N/A

Action Items

- Jill:
 - Provide a budget for Centennial Celebration
 - Finalizing earthquake bin contents and plan
 - Check field trips wish list with staff
 - Put together a collage with photos for items school bought with PAC donations
 - Get a quote for new projector for the gym, including installations
 - Look for Saleema Noon In person dates for next school year
 - Expense minimart supplies
 - Check options for guest speakers for school, with allocated budget from PAC
 - DONE: Find babysitters for Parent Meet & Greet
- Karen:



- DONE: Find out Neufeld dates
 - DONE: Organize plant sale
- Lynnessa:
 - Renew lunchnet subscription with upgrade
 - Add PAC email to lunchnet email group
- Anthony: Job description for Treasurer assistant
- DONE: Harman: create name tag if there is high attendance for meet and greet evening
- Harman: create a new role for Health & Safety personal

Next meeting – April. 9, Tuesday – 6:30 pm at School Library