



Meeting Minutes

Date: Tuesday, Apr 9, 2024

Time of Commencement: 6:34 PM

Time of Adjournment: 8:00 PM

Location: Onsite & Virtual

Attendance: Jill, Karen, Ann, Harman, Anthony

Absentees: Lynnessa

Land Acknowledgement by Ann

Welcome New Members: N/A

Vice Principal's Update

Upcoming / Updates Events

- April 22: Educations technology plan event at Alpha
- District budget is expected at end of this month (DPAC person)
- Grade 7 Questions Cupcakes for luncheon? Did any fundraising go toward Grade 7 events? If so, how much?
 - \$150 budget for cake / cupcakes
- Additional Funding Request (this year)
 - From staff for funds for bus for 1 more field trip (match what was provided in fall?)
 - Will have to review total funds but unlikely due to projector costs.
 - Projector and installation...is it a go? - Yes budget approved for projector
- Things for next year:
 - Consumables (comparable amount? Include ELL, music, LSS, counselling).
 - Give money to be held in school accounts, or continue with reimbursement procedure?
 - Follow reimbursement form process
 - Field trips (consider a fixed amount for primary/intermediate based expected enrolment).
 - Give money to be held in school accounts...because there is usually some amount that is also collected, it simplifies accounting to hold it in a school account: Budget for primary & intermediate – Approx. \$25 / budget
 - Request to pay school account and then get accounts
 - ArtStarts...the district covers \$700 and ask if the PAC would consider funding an additional show/experience: Approx: \$1200



- Extra programs around 3: \$2250
- Planners: \$1200
- Guest Visit: \$1500
- Upcoming Events:
 - (Wed) May 8 - Spring Showcase: PAC Concession at Spring Showcase
 - April 29 – Pro-D Day
 - Student Led Conferences
 - May 9 - Dress like 100 yrs ago
 - May 10 - Class Photos rescheduled
 - Centennial Celebration:
 - Friday June 7 Event (Potentially June 14)
 - Invite:
 - Maria Perez (Principal)
 - Kelly Chow (Director of Instruction)
 - Brandon Curr (Assistant Superintendent)
 - Shishona Austin (Indigenous Resource Teacher)
 - Mikelle Sasakamoose (School Trustee)
 - Mayor/Council?
 - MLA Janet Routledge
 - MP Terry Beech
 - New Superintendent
 - Event Agenda:
 - 3:00 – mingle
 - 3:15 – speeches/presentation
 - Mural dedication?? – invite Elder Doctor Roberta??
 - Jill
 - Students
 - 3:00 – 5:00 pm
 - Open House...Scavenger Hunt
 - Find the oldest class photo on the walls
 - Find the penthouse
 - Find the room with access to the roof
 - fFind the photo of the original Rosser...where was the front entrance?
 - Cake/light refreshments served
 - Spirit wear for sale (PAC fundraiser)
 - Photo Booth (PAC run it for a donation??)
 - Displays in gym
 - Old photos
 - Time Capsule contents
 - Word Cloud



- Photos of Centennial Activities
- Volunteer help needed:
 - 50/50 Tickets
 - Photo Booth
 - Food Serving
 - Spirit wear
- Food & cake for approx. 250 people – PAC to fund refreshments and cake

Approval of minutes

- March 2024 minutes approval record – Karen, Anthony

Treasurer's update

As of 2024-04-07

- Fundraiser Account: \$371.50
- Gaming Account: \$3,245.35
- Main Account: \$13,978.75
 - Uncashed cheques about \$1,373.20
- MiniMart Account: \$0 (Cleared out)
- Rosser District Account for PAC: \$1874.38 (need to request a double check of additional funds)
 - Feb 15, \$1000 donation
 - Payout Hip-hop from district account
 - Use up the funds this year, Main account covers the rest reimbursed from other PAC account

Open Liabilities

- \$248.20 in uncashed cheques for staff
- \$200.25 in uncashed cheques for hot lunch expenses
- \$599.75 in uncashed cheques for Drumming
- \$325 50/50 cheque will not be cashed
- \$13982.09 in budgeted expenditures not yet consumed
 - Includes \$6867.84 approved new expenditure for school projection system

Budget Snapshot 2024-04-07



	Original Budget	As of 2024-04-07	
Sum of Accounting Row Labels	2023-08a	Grand Total	Comments
⊕ Fundraiser Account: 100082215978		\$ 371.50	\$171.50 allocated to Hot lunch
⊖ Gaming Account: 100068167850	-\$ 2,612.85	\$ 3,245.35	
0Opening Balance	\$ 1,422.15	\$ 1,422.15	
50/50	\$ 1,000.00	\$ 650.00	
Dance/Jazz	-\$ 1,250.00	\$ -	
Drumming	-\$ 2,500.00	\$ -	Only \$599.75 expected
Field Trips	-\$ 3,200.00	-\$ 1,976.80	
Gaming Grant	\$ 3,200.00	\$ 3,160.00	
Gaming License	-\$ 35.00	-\$ 10.00	
Tennis	-\$ 1,250.00	\$ -	Paid Full Amount from Main Account instead
Ultimate Frisbe		\$ -	
⊖ Main Account: 100068064297	\$ 13,449.23	\$ 13,978.75	
0Opening Balance	\$ 11,615.87	\$ 11,245.91	
BankInterest		\$ 45.30	
BottleDrive	\$ 750.00	\$ 409.20	
Classroom Consumables	-\$ 2,400.00	-\$ 942.45	
Donation2PAC		\$ 7.86	
FruitVeggie	-\$ 400.00	\$ -	
FundApples		\$ 394.00	
FundCOBS	\$ 85.00	\$ -	
FundFamilyPhoto	\$ 345.00	\$ 37.41	For Family Photo \$406.17 Actual (\$368.76 2022/23 Carry Over exp)
FundGiftCard	\$ 919.00	\$ 447.15	
FundNeufeld	\$ 447.00	\$ 679.00	
FundPlant	\$ 607.08	\$ -	
FundPurdys	\$ 461.60	\$ 532.73	
Goodie Bags	-\$ 300.00	\$ -	
Grade 7 Graduation	-\$ 150.00	\$ -	
Gymastics		-\$ 1,549.50	
HotLunch	\$ 7,500.00	\$ 8,648.57	\$171.50 unalloacted EMTs (\$8,820.07), \$12,300 projected
Library/Class Books	-\$ 500.00	-\$ 466.50	
MinimartExp	-\$ 300.00	\$ -	
NeedyFamily	-\$ 500.00	-\$ 1,000.00	
PAC Expenses	-\$ 250.00	-\$ 69.24	
PACGrant	\$ 150.00	\$ 144.35	
Pancake Breakfast	-\$ 200.00	\$ -	
Planners	-\$ 1,131.32	-\$ 1,070.17	
Scholarship Program	-\$ 500.00	\$ -	
Speakers/Guests	-\$ 1,500.00	\$ -	Not Expected to use this year.
Spirit Wear		\$ 647.72	Extra stock available (about 12 units?)
Sports Day	-\$ 800.00	\$ -	
Staff Appreciation	-\$ 500.00	\$ -	
TDGrant		\$ 369.96	TD Grant Carry Over from 2022/23 (for school play gear)
TeacherWishList		-\$ 2,264.55	Also approved to spend \$6867.84 for school projector upgrade
Tennis		-\$ 2,268.00	Approved to spend \$1018 over original budget
Year End Picnic		\$ -	
⊕ MiniMart Account: 100089591637		\$ -	
⊕ Rosser District Account for PAC		\$ 874.38	

DPAC update

- Upcoming meetings:
 - Monday April 15th – Budget Consultation Meeting
 - Monday May 27th – Annual General Meeting



General topics

- Upcoming events
 - 100 day celebrations coming soon
 - Picnic: Can BBQ; start planning for event
 - Need Volunteers for the day off
 - Need to check BBQ + Propane cylinders
 - Need to get donations for food
 - 162 students + 30 staff = 200 head count
 - Watermelon, hotdogs, drinks, condiments, napkins, hotdog holders
- Spirit wear updates
 - Ann will update delivery
- Open roles
 - Assistant Treasurer role
 - Health & Safety Officer
 - Donations Liaison
- Feedback on Meet & Greet
 - Great feedback on parents
 - Food was a big draw
 - Consider to organize this event earlier in the year in future
 - Could invite guest speakers
 - PAC to discuss timeline for Oct date in August
- Staff appreciation – June 10 (Pro-D Day)
 - Reach out to parents for food donations
 - Ann to drive the event, find volunteers
- Welcome to K – PAC Presentation; Need Brochures;
 - Karen to print brochures about 25
 - Jill will provide a date
 - Check with Lynnessa about the poster
- Karen applied for the gaming grant for coming year
- PAC Operating grant to be done

Fundraisers / Activities

- Hot Lunch Updates
- Neufeld: Order from April 15, pick up May 9
- Upcoming fundraisers
 - 50/50: June
 - Karen to look into dates with 100-day celebration
 - Plant Sale / Gardenworks Gift Cards
 - Buy GC through through hotlunch
 - Neufeld:



- Starting April 15

Action Items

- Jill:
 - DONE - Provide a budget for Centennial Celebration
 - DONE - Finalizing earthquake bin contents and plan (committee)
 - DONE - Check field trips wish list with staff
 - DONE - Put together a collage with photos for items school bought with PAC donations
 - DONE - Get a quote for new projector for the gym, including installations
 - Look for Saleema Noon In person dates for next school year
 - Expense minimart supplies
 - Check options for guest speakers for school, with allocated budget from PAC
 - DONE: Find babysitters for Parent Meet & Greet
- Karen:
 - DONE: Find out Neufeld dates
 - DONE: Organize plant sale
- Lynessa:
 - Renew lunchnet subscription with upgrade
 - Add PAC email to lunchnet email group
- Anthony: Job description for Treasurer assistant
- DONE: Harman: create name tag if there is high attendance for meet and greet evening
- Harman: create a new role for Health & Safety personal

Next meeting – May 14, Tuesday – 6:30 pm at School Library