



# Meeting Minutes

**Date:** Thursday, Feb 9, 2023

**Time of Commencement:** 6:32 PM

**Time of Adjournment:** 7:40 PM

**Location:** Virtual & onsite

**Attendance:** Jill, Karen, Nicole L, Nancy, Anthony, Elsie, Harman, Lynnessa

**Absentees:** Ann L

## *Vice Principal's Update*

- Land Acknowledgement
- Upcoming Events/Activities (February and early March)
  - Jump Rope for Heart
    - Tomorrow!
  - Saleema Noon
    - Parent Session Feb. 13 via Zoom
    - Student Sessions Feb. 16
  - Pink Shirt Day
    - School wide literacy activity with Ms. Buchanan in the library (across several classes)
    - Look for Pink Shirts up in the windows!
    - Assembly Wednesday, Feb. 22, 11:00 am in the gym, hosted by Div. 2 and 6
  - Fusion Lacrosse
    - Sessions during regular gym period Feb. 28, Mar. 2, 3, 7, 9
    - No cost to students
- Information from School and District
  - Three-year calendar feedback – input welcome: <https://burnabyschools.ca/feedback-opportunity-proposed-three-year-calendar-2023-2026/> : Last day tomorrow
  - Long range facility plan – input welcome: <https://burnabyschools.ca/your-voice-our-facilities-of-the-future/> : In person and online
  - Student Learning Survey – parents can complete without a login <https://www.awinfosys.com/SurveyFull1/central/main/access.asp>
  - MDI (Middle Years Developments Institute) Survey to take place between Feb. 22 and Mar. 3, Grades 4 and 7
  - Community Events and Information Page is on Rosser School website: <https://rosser.burnabyschools.ca/community-events-info/>



- Coming soon...Emergency Preparedness and Response
  - Probably need a committee
- Other Items:
  - Food Fundraisers for Next Year... SchoolCash option; I (Jill) have collected the informational materials for PAC to consider for next year. I do not have experience with this myself, just presenting it as an option to Munch-a-Lunch:  
<https://www2.kevgroup.com/pr2>
    - Lynnessa: to review and get back
  - FoodSafe...online course is available at <https://www.foodsafe.ca/courses/level-1.html>
  - Legacy Picnic Table information...I have contacted facilities, yet to hear back, will follow up
    - District will have to approve where they go
  - Bereavement notice – former Rosser secretary, Ms. Lopez

### *Approval of minutes*

- Jan 2023 minutes – approved by Karen and Nancy
- Rosser website needs to be updated with meeting minutes and meeting dates

### *Treasurer's update*

- Main: \$5,389.35 --> \$5564.41
  - We have contributed \$1928.51 to last year's carry over
- Gaming: \$2,692.13 --> \$2692.13
  - \$998.58 left before dipping to last year's carry over
- Minimart: \$1,989.53 --> \$2791.08
  - Jill: talk to Grade 7 teachers and Ms. Samson about returning the Grade 6/7 fundraising back to Grade 7 Leaders/parents and teachers
- Nancy needs to get paid for \$50 gift card to logo designer

### *DPAC update*

- Next meeting date: Feb 21<sup>st</sup>
- April 17<sup>th</sup> Budget Consultation
- May 15<sup>th</sup> AGM Vote

### *Fundraisers / Activities*

- Neufeld Farms Ordering April 5-24 – Delivery May 2<sup>nd</sup> 7:30 pm
- Family Portraits
  - Requested April 11-12
  - Awaiting feedback on moving locations and limitations for what can be moved
  - Arranging a school visit.
  - Are pets allowed for photos?
  - Anthony – check cancellation policy if we don't get enough interest
  - Jill – check if pets are allowed in school

- Harman: Wine sampling event exploration – share updates
  - Darryl
    - Provided potential revenue numbers
    - Waiting on cost data, estimating costs for – venue rental, insurance, liquor license, food
    - He can help get the vendors out. Vendors will have their own coverage as well
    - All the organization work is going to be on PAC
  - Legion
    - Capacity of 60
    - Meeting with him next week to get details on costs and profits
    - Cannot host on Fridays or Saturdays. Prefer weekdays but can make Sunday work
- Costco – have not heard back
  - Harman: to follow up with Costco

### *Other*

- Finalize PAC roles
  - Elsie – to write up a draft in next couple of weeks
  - Executive Positions (elected)
    - President Chair
    - Vice Chair
    - Secretary
    - Treasurer
  - Team Leads (1<sup>st</sup> five are currently in our Constitution)
    - DPAC Representative
    - Communications Coordinator
    - Hot Lunch Coordinator
    - Fundraising Coordinator
    - Volunteer Coordinator
    - Grade 7 Liaison
    - Mini mart coordinator
    - Primary & Intermediate grade reps
      - Discussion: easier to 2 vs 7 volunteers; But what about splits?
      - Nick: Might be easier to be heard if 1 per class
      - Can share 2 divisions per parent Conclusion: start with one per division, then divide up as needed
    - Community/Event Liaison
      - Donations
      - Organize the school picnic (at Confed Park)
      - Communicate with the parks board
      - Miniature Train
      - Celebrations



- Advertise events
- Welcome to Kindergarten
- Welcome Wagon – will this start up again?
- Indigenous Rep
  - North Vancouver school had it & others
  - Not sure if this works because Nations are diverse so one rep might not be good enough.
  - Need more info in how this would look
- Bottle Drive Rep

### *Action Items*

- Harman:
  - Wine sampling event exploration – share updates
  - Follow up with Costco on donations
- Jill:
  - Discuss with Ms. Samson & grade 7 staff to own Mini-mart for upcoming school year
  - DONE: Get the school website updated with PAC meeting dates and minutes
  - School to send a signature required note to all Rosser families about no cash at school anymore
- Anthony: Family portrait fundraiser follow-up
- Lynessa: review new hot lunch program and share update with PAC in next meeting

***Next meeting: Thursday March 9th, 2023 @ 6:30PM PT (try for every 2<sup>nd</sup> Thursday of the month)***

***Upcoming meetings: April 13<sup>th</sup>, May 11<sup>th</sup>, June 15<sup>th</sup> - AGM***