



# Meeting Minutes

**Date:** Tuesday, Dec 13, 2022

**Time of Commencement:** 6:34 PM

**Time of Adjournment:** 8:05 PM

**Location:** Virtual

**Attendance:** Karen, Nicole L, Ann L, Nancy, Anthony, Harman, Elsie, Lynnessa, Nadia, Nick

**Absentees:**

## *Vice Principal's Update*

- Land acknowledgement
- Concert is cancelled, working on a backup plan to record virtually and share link with parents
- Red, white and green day on Thursday
- Pancake breakfast and PJ and School wide bingo on Friday (Nadia is going to miss school on Friday)
- Katherine Lim can take pictures of pancake breakfast. She shares a private link with Nadia and it is only used for school events. Sharing with parents will be tricky, unless permission is granted by parents (and it is a lot of work).
- Jan:
  - Basketball season: do not have details on games; Have a couple of coaches. Still have to figure out teams (one male, one female or co-ed depending on how many students sign up)
  - 18<sup>th</sup> – YPC event
  - 23<sup>rd</sup> - 27<sup>th</sup> Literacy Week
  - End of Jan: Jump rope for heart
- Young People's Concert has been great.
- Opera at Confed Elementary (for Rosser's div 1 and 2 students) were invited last minute. It was a walking field trip (Rosser was the only school invited)
- Saleema Noon Session – in process of booking and confirming dates; Looking around mid Feb: Feb 13<sup>th</sup> – for parents (zoom). Feb 16<sup>th</sup> – in person with children. Cost \$971.25. Thank you, anonymous donor!
- Lacrosse potentially happening, no cost to kids and PAC. Waiting on confirmation on dates in March
- 2 more years in contract for photographer for the time being. Consider looking into breaking the contract (Nadia and Nancy to connect)



- Can use VP office on Friday for Santa

### *Approval of minutes*

- Oct 2022 minutes – approved by Karen, Anthony
- Nancy and Nadia review before minutes are posted
- Aim to approve and post within a week of the meeting

### *Treasurer's update*

- Main: ~ \$4930 (ANG: TBC)
- Gaming: ~\$2282 (ANG: TBC)
- Minimart: ~\$1500 (pop corn + bottle drive) (ANG: TBC)
- Spent less on Tennis
- Made ~\$1800 from Hot Lunch (ANG: TBC)
- Gift Card Fundraiser ~ \$925 (ANG: TBC)
- 50/50 is coming

### *DPAC update*

- Next meeting – Jan 16<sup>th</sup> Monday
- Anyone can attend, Nancy usually shared information on how to attend

### *Fundraisers / Activities*

- 50/50
  - Draw at 11am, Nancy will sign the check
  - Karen tracks the \$\$ and tickets sold
  - Pot right now is \$470 total (\$235 winnings) - 265 tickets left
- Waiting for Purdy's cheque to come in
- Operating Grant came through
  - Recognition to logo designer – PAC approved a gift card of \$50
- Cobs gave an \$85 cheque
- Donation from Safeway - \$40 (bought stuff for pancake breakfast)
- Costco: Need a letter with charitable number (CRA# 11881 2940 RR 0001) - Board of school district. Nancy to get the letter ready to send it out to Costco by Jan.1
- Grade 6/7 Camp - Rough cost:
  - \$250 each child for camp
  - Does not include cost of bus (roughly \$1200)
  - Cost for camping depends on where we go
  - ~40 students + teachers and parents
  - Could book a coach instead of school bus (need to look into it)
  - One time grant for affordability (Nadia will coordinate disbursement of funds confidentially)
- Have grade 7 parents drive bottle drive or funds will go to main account



- Send out a note in school email about it
- Family picture or portrait for Mothers' Day?
  - Look into minimum cost and dates and venue
  - Don't have to pay to rent out school gym
  - If a custodian has to stay later, you pay their wages
  - Check if it can be hosted outdoors / library
  - Anthony is going to get more info
- Wine tasting:
  - Can Legion do that and take a lot of liability?
  - School District will not approve at elementary school anymore
  - Trivia night at school, also used to sell alcohol but even that is very hard to get approval

### *Other*

- Looking to get a few more people to get their Food Safe Certificate valid for 5 years
- PAC approves reimbursement for anyone looking to get license
  - Ann & Lynnessa
- PAC help needed
  - Elsie to look into what other positions can be created as part of PAC
  - Member at large – executive position
  - Grade 7 Parent Representative
    - Minimart coordination
    - Money handling
    - Purchasing of Supplies
    - Bottle drive? (maybe it can be a different person)
  - Head Hot Lunch Coordinator
  - Volunteer/Fundraiser Coordinator?
    - Communicate call for volunteers for PAC initiatives.
  - Community Donations Liaison: person to organize donations
  - Assistant Treasurer
    - Back up to Treasurer
    - Signing Authority
    - Transaction journaling
  - There used to be a red binder with events from previous years
  - Maybe get a parent volunteer from each division
    - Volunteer Coordinator – main contact for each grade / division level
    - Nadia to discuss with staff
  - Get the roles sorted by end of Feb
    - Need to fill at least Chair and Treasurer before June to get gaming grant

### *Action Items*

- Harman: Wine sampling event exploration with Legion



- Elsie: Propose a list of potential PAC Volunteer positions
- Nancy:
  - Note to classes about loss of bottle drive funds for grade 6/7
  - Gift card for logo Designer
  - Letter for Costco donations
- Nadia:
  - Discuss with staff - Division volunteers for PAC
  - What is the cost of breaking the contract with school's current photographer?
- Anthony: Get more info on family portrait fundraiser

***Next meeting: Tuesday Jan. 10 , 2023 @ 6:30PM PT***